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R.B.V.R.R WOMEN'S COLLEGE

Narayanaguda, Hyderabad-500027

## KRISHNA INSTITUTE OF MEDICAL SCIENCES

Minister Road, Secunderabad,

# 1. Description of collaborating organisations

(a) RBVRR Women's College, Narayanaguda, Hyderabad, (here-in-after referred to as 'The College') was established in 1954 by Hyderabad Mahila Vidya Sangam (HMVS) - a non-profit society with an objective to provide education to women, especially to those coming from the rutal areas. The College was granted autonomous status by UGC and Osmania University. It was also recognized as 'College with Potential for Excellence (CPE)' by UGC, and is accredited with 'A Grade by National Assessment and Accreditation Council (NAAC). The College has the distinction of being the first women's college in twin cities to have started the MBA course in 1991.

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The Department of Business Management in the College is rated as the best in view of the high quality of teaching and training, and an excellent record in student progression. It has been the preferred destination to most of the students seeking admission to MBA course.

(b) Krishna Institute of Medical Sciences (here-in-after referred to the 'KIMS') is a premier Super Specialty Hospital in Hyderabad, providing quality Medical Care to one and all. 'KIMS' is equipped with the state-of-the-art technology and professional excellence to handle all sorts of medical conditions. Patients from Africa, Middle East, Russian republics regularly visit 'KIMS' for tertiary treatment and diagnostic packages. KIMS is accredited by National Accreditation Board for Hospitals and Health care providers (NABHH).

### 2. Objectives and scope

- (a) The scope of this document is to build a collaborative partnership between 'The College' and 'KIMS' in the description of purpose of partnership. The College and KIMS believe that a One-Year "PG Diploma in Healthcare Management" for women graduates would provide them access to the growing opportunities for qualified paramedic and hospital administrative staff in the healthcare sector.
- (b) Specific objectives that the agreement will aim for include:
  - To develop a one-year "PG Diploma in Healthcare Management", and the relevant courses
  - To impart theoretical and practical knowledge in hospital management and administration,
  - To evaluate the students for awarding a Diploma by the College through a transparent examination process,
  - To work together for promoting the benefits of the training leading to the award of Diploma to attract and retain more students in the course..
- (c) This MoU represents a commitment by both parties to work together to address the four objectives listed above.

# 3. Organisation and management of the MoU

## (a) Academic Planning

The Department of Business Management in the College will:

• Develop and customise the course to meet the academic requirements of the course.

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- Schedule and host meetings to achieve the objectives of this ongoing MoU.
- · Maintain minutes, decisions, actions arising from meetings
- · Be responsible for implementation of any actions arising from these meetings

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#### KIMS will:

- Participate in all meetings related to the planning of the Course.
- Assist the College (where possible and appropriate)in the development and customisation of the courses to meet the needs of the health industry

### (b) Program Support

The Department of Business Management in the College will

- Undertake all the steps needed to admit the students to the Programme
- Work-out the budget details for the course
- Conduct theory classes in the College campus
- Provide the faculty and the relevant learning resources in the first semester
- Conduct the Examinations and evaluate the Project work and Training performance
- Monitor the attendance of the students during the Training period
- Award the Diplomas jointly with KIMS

### KIMS will provide for

- Practical training for the students in second semester
- Probationary employment for one year with stipend
- Provide the required expertise in the areas of Hospital Management through faculty support
- Participation in the evaluation of the student performance
- Career opportunities in KIMS for deserving students

## (c) Document Handling

The Department of Business Management of the College will be responsible for maintenance and upkeep of all the documents relating to the course including the minutes of any required meetings.

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#### 4. The terms of the MoU

- (a) This MoU will take effect on the date of signing by the Principal of the College and competent authority from KIMS, and will continue for 12 months or until the batch of admitted students complete the course, whichever is later.
- (b) This MoU will be reviewed every 12 months for the life of the MoU. This review will be facilitated by the Department of Business Management of the College, who will host the relevant meetings.
- (c) If either party wishes to make an amendment to the MoU, they should notify the other party in writing. A meeting will be convened by the Department of Business Management of the College in order to discuss and agree upon amendments.
- (d) If either party wishes to end this MoU without prejudice to clauses (a) and (b) above, they should notify the other party in writing. A meeting will be convened by the Department of Business Management of the College to discuss the cessation of the MoU.

## 5. UGC Autonomy Compliance

Both parties to this MoU are bound by the guidelines issued by UGC, from time to time, for Autonomous Colleges, in regard to offering Diploma Courses. Both organisations will adhere to these requirements.

### 6. Communication and exchange of information

- (a) The main forum for exchanging information under this MoU will be through meetings.
- (b) Where information is exchanged in writing or via email, this information should be sent to the Hon. Secretary/Principal of the College, and the Chief Executive Officer or equivalent of the KIMS.

## 7. Intellectual Property

- (a) Data and information relating to courses and services provided remains the joint property of the Department of Business Management of the College and KIMS.
- (b) Any information, publications, plans or other documents arising from this MoU will remain the joint property of the Department of Business Management of the College and KIMS

#### 8. Marketing and Publicity

(a) Any initiatives that arise from this MoU should be publicised among the local community.

The Department of Business Management of the College will:

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- Fund a community awareness launch of activities arising from this MoU
- Provide non-financial assistance with publicity, such as preparation of Media releases Participate in any publicity events
- Promote the benefits of working with KIMS to all stake holders
- Make positive mention of KIMS

#### KIMS will:

- Acknowledge the relationship with the Department of Business Management of the College
- Participate in any media-related activities that arise from this MoU
- (b) Additional joint marketing and publicity activities will be agreed upon via a meeting.

### 9. Settlement of disputes

- (a) If a dispute arises as a result of this MoU, and if the dispute cannot be settled through negotiation, the parties agree to first try in good faith to settle dispute by mediation before resorting to arbitration, litigation, or other dispute resolution procedures.
- (b) The parties agree to appoint an Arbitrator with mutual consent. Fees for the mediation will be borne equally by the parties.

#### 10. Review and evaluation

This MoU will be reviewed every 12 months, commencing in the 13th month of the MoU.

The review will entail:

- A face to face meeting between the parties
- An assessment of progress arising from the MoU against the objectives
- A review of the objectives, if required
- An action plan to address objectives that are not being met

#### 11. Definitions and interpretations

*Meetings:* A meeting is defined as a face to face meeting which is attended by (as a minimum) the Dean/Principal of the College, Director of the MBA Program, Chief Executive Officer or equivalent of each KIMS, as well as relevant Program Managers. Meetings will take place at a location and time that suits both parties.

**Decisions:** A decision is one which is made at a meeting, by consensus between Chief Executive Officers or equivalent of both organisations

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Principal, RBVRR Women's College

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# 12. Effective dates and signatures

This MoU is signed and sealed as an agreement

SIGNED for and on behalf of the College by	SIGNED for and on behalf of KIMS by
MV. halishni ser	A Whhim
Principal	Chief Executive Officer
RBVRR Women's College	KIMS
Date:	Date:
WITNESSED BY:	WITNESSED BY:
Sign/Name of Witness	Sign/Name of Witness
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Title	Title

M.V. hawhur Dal Principal, RBVRR Women's College M Lhn CEO, KIMS